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**From:** Yung Morgan <pmorgan@ehs.umass.edu>  
**Sent:** Wednesday, November 09, 2005 3:32 PM  
**To:** 'Al Rakouskas (Al Rakouskas)'; 'Al Sorensen'; 'Allen Stevenson (Allen Stevenson)'; Barry Braun; 'Becky Lawlor (Becky Lawlor)'; 'Betsy Blunt'; 'Bruce Krasin (Bruce Krasin)'; 'Dave Reckhow (Dave Reckhow)'; 'Dennis Gagnon'; 'Don Robinson'; Dr. Katherine Fite; Elaine Batista; 'Francis Juanes'; Francis Merrigan; 'Hilary Woodcock'; 'Jame Hanchett'; 'Jane Bussiere'; 'Jason Griffin'; jim field; 'John Nicholson (John Nicholson)'; 'Julie Pahl (Julie Pahl)'; Katie Dambach; 'Les Blahut (Les Blahut)'; 'Martha Sylvia (Martha Sylvia)'; 'Marvin Ellin'; 'Maureen O'Leary'; 'Michael Cottom'; 'Peter Samal'; 'Phyllis M. Berman (Phyllis M. Berman)'; 'Ron Michaud (Ron Michaud)'; 'Ruth Witkowski (Ruth Witkowski)'; 'Sally Ives (Sally Ives)'; 'Steve Petsch (Steve Petsch)'; Tom McCarthy; 'Tony Papirio (Tony Papirio)'; Vern Fath; 'Yung Morgan'  
**Cc:** ncraig@ehs.umass.edu; Barbara Mitchell  
**Subject:** FW: Notice of Injury Forms  
**Attachments:** NOI Forms.pdf; LAB\_Injury.pdf

Dear Coordinators,

Attached is the new notice of injury form from Human Resources in Whitmore. Please use this one from now on for all laboratory incidents. Note that this form needs to be filed with Human resource **within 48 hours of the incident**. In addition, please send to EH&S 117 Draper hall, in my attention, the laboratory accident report (enclosed lab injury form) **within one week** of the accident. I'll follow up with an investigation of the incident as soon as I receive this form. Thank you so much for your help to disseminate this information to all lab occupants. YM

**Yung Morgan, MsPH**  
**Chemical Safety**  
**Industrial Hygiene Services**  
**Environmental Health and Safety**  
**117 Draper hall**  
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**From:** Robert F. Laford [<mailto:rflafor@ehs.umass.edu>]  
**Sent:** Wednesday, November 09, 2005 2:44 PM  
**To:** Al Sorenson; Bernie Melby; Charlie Lehan; Chip Thrasher; Dianna Williams (W.E.B. HR); Dianne Sutherland (Dining Services); Doug Warka; Ed Mientka; Harry Rockland-Miller; [dgagnon@ehs.umass.edu](mailto:dgagnon@ehs.umass.edu); Jeff Price; John Findley; John Ghidinelli; John Pepi; Julia Chandler; Linda Rotondi; Maria Coach; Michele Blajda; Mike Brennan; Mike Lambert; Mike Lucey; Pam Monn (Customer Service); Pat Archbald; Pat Daly; Peter Murphy; Robert McCarron; Sam Welson (CDS/OCS); Sandy Anderson; Yung Morgan  
**Cc:** 'Deborah J. McNaney'  
**Subject:** Notice of Injury Forms

There has been a new "Notice of Injury" report form issued by Human Resources. I have attached the PDF version here.

Please share this with supervisors and employees requesting the form and destroy any old forms that you may have collected. If you have any questions about the form, please contact Deb MCNaney at Human Resources.

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Robert Lafort -- Safety Services Manager  
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